

Sunday, September 15, 2024

AREA 57 Quarterly Meeting Minutes

Location: Embassy Suites

Oklahoma City Downtown/Medical Center

741 North Phillips Avenue, Oklahoma City, OK 73104

Registration: District 60

Attendance: 191 Attendees Included 22 DCMs and 93 GSRs Signed In

Call to Order – Area 57 Chair, Diane W.

Opening: Serenity Prayer

Welcoming

Roll Call – Novie H., Area Secretary

Preview of Days Events – Diane W., Area Chair

- Morning
 - New Business items
 - Proposed Policy Change
- Afternoon Assembly
 - GSRs will vote on:
 - Vote on Area 57 2024-2025 Final Budget
 - Area Officers Election

Area Officers Reports

Area Chair – Diane W.

- Met with District Chairs and DCMs a few weeks ago
 - Provided information for District Chairs and DCMs who are incoming
 - Will be meeting again in October
- At the December Area Meeting, instead of the normally held Breakout Sessions we will be having a GSR/DCM orientation
 - Purpose is to educate the incoming Trusted Servants of their responsibilities
- Attended District Meetings, three workshops, and two speaking engagements
- Helped facilitate the Area Inventory Meeting
- Attended the Tulsa/Oklahoma City Joint Service Meeting
 - Dennis B., our Tulsa Joint Service Chair and District 40 Archive Chair passed away in August

- Met with the Area Office landlord
 - Possibility to swap with another tenant but will discuss further in the new business section of today's agenda
- Expense this quarter was \$858.00
- Drove 1624 miles but did get a few rides from the delegate

Alternate Area Chair – Gary K.

- State Sponsored Workshops:
 - August 17, 2024 – Leadership Essay, Sponsorship/Chapter 7 – Working with Others
 - Hosted by Bottoms Up Group in Tahlequah
 - September 7, 2024 – The AA Group Pamphlet
 - Hosted by Love and Fellowship Group in Ponca City
- Upcoming Workshops
 - December 14th, 2024 – Cooperation without Affiliation, Other 12 Step Programs
 - More information will be coming
- Additional activity this quarter:
 - Attended
 - 4th Step Workshop
 - At the Original Westside Group in Tulsa
 - Area 57 Inventory
 - District 70 picnic
 - District 30 Quarterly meeting
 - Fun in the Fellowship
- Expense this quarter was \$331.63

Area Delegate – Ryan F.

- Plain Language Big Book – A Tool for reading Alcoholics Anonymous is the title of this book.
- International Convention is coming
 - Located in British Columbia, Canada
 - Registration opened last week
 - There have been issues with online registration, but they are working on it
- SWRAASA is coming
 - Location in Dallas
 - Opportunity to meet others from the region
- Final Reports
 - Pdf version is on the website and some printed here today
- New revised Service Manual
 - Has gone to print and should be available by the end of the year

- Looking forward to hearing feedback
- Proposed Agenda Items (PAI)
 - Cut-off date has been extended from September 15th to September 30
 - Form is online and if you need help
 - This is where you submit your ideas for change
 - Recommended that proposed changes for the “Plain Language Book” not be submitted until next year as they won’t be accepted until book has been circulated
 - New General Service Board Chair, Scott H., has rotated in
 - He is a Class B Trustee (Alcoholic)
- District 50 Conference is coming
 - The Board Report will be given
 - Just received the minutes from the last
 - Will be posted on our website

Alternate Delegate – Bryan T.

- Attended Fun in the Fellowship
 - Conference Committee did a great job
- Registered for the International Conference
 - Encourage attending
- SWRAASA coming October 10-12
 - Member of Business Committee
 - Encourage new members to attend
- Joint Service Meetings in both OKC and Tulsa
- Attended State sponsored workshop in Tahlequah
 - Bottoms Up Group did great job hosting
 - Panelists went through a Book Study much like Joe and Charlie’s
- Attended District 70 picnic
- Attended the North American Alternate Delegate meetings on Zoom
- Area 57 Inventory
 - Chaired
 - Attendance 80-90
 - Will be giving a brief report later this morning
- Expense this quarter was \$621.74

Area Treasurer– Curt L.

- Provided a review of the attached 2024 4th Quarter Financial Report

Area Secretary – Novie H.

- Thank you again District 60 for staffing the Registration tables this morning
- District 80 will be staffing the Registration tables in December

- Group Change Form, District Change Form, and new Group Form were updated and sent out
 - Will be submitting to Laura for posting on the website
- Diane and I facilitated a District Chairs and DCMs workshop
 - Reviewed
 - New forms
 - GSO requirements for positions in the district
 - Fellowship Connection
- DCMs not having access to Fellowship Connection
 - Contact your District Chairs for guidance
- Written Area Meeting Reports to be included in Minutes
 - Please provide them for accurate reporting
- Spanish Translation of Meeting Agenda, Meeting Minutes, and Forms
 - Hope to have them by next Area Meeting

Area Chair, Diane W.

- **Called for motion from DCMs** to approve the June 30, 2024, Area 57 Quarterly Meeting Minutes
 - Paige M., District 80 DCM, made motion to approve, motion was seconded, no discussion, **motion approved**

2025 State Conference Chair – Laura T.

- Committee Meetings
 - Scheduled throughout the year
 - Western Club at 2:00 pm as follows:
 - September 22
 - October 20
 - November 17
 - December 15
 - January 19
 - February 16
 - March 16
 - April 13
 - May 4 and 11th
- Andy D., Registration Chair, is at the back of the room taking registrations
- Current Registration – 153

2024 Fun in the Fellowship Final Report – Reba H.

- Thank you to all the Committee members and presenters
 - Registration total was 137
 - Additional contributions \$1,458
- Budget was \$3000 and \$3,030.21 was spent

- Cost for Cole Community Center was \$1200
- Did not include the AP Equipment – additional cost
- Did not include tear down of setup but volunteers took care of it
- \$700 was food cost
- \$300 for registration
- \$384 for printing and paper goods

OKC Intergroup – Cooperation Report (Jeff)

- Thank everyone for their support
- Upcoming schedule
 - Annual Take Your Sponsor Breakfast
 - Held September 21 at the Kelly Club (7am)
 - Intergroup Meeting
 - Held September 28 at the Sulphur Clubhouse (2:00pm)
- Website
 - Updates have been made for easier navigation
 - Bus Routes have been added to the Meeting Guide for OKC and Norman area

Tulsa Central Office – Cooperation Report (Ryan)

- Speaker/Dinner on Saturday, October 19th
 - Speaker will be Jeannie M., current Panel 73 Delegate from Arkansas
 - Costume contests
- \$36,000 was bequeathed from an AA member
 - Can only accept \$10,000 therefore it was shared with OKC Intergroup, Area, and the General Service Board

Area Chair, Diane W.

Unfinished Business: None

New Business:

1. Special Order of Business

- Approve 2025 State Conference budget and flyer
 - Budget was reviewed
 - Discussion
 - Call for motion from DCMs to approve the 2025 Conference budget and flyer
 - Andy D, District 10 DCM, made motion to approve, motion was second

2. Discuss Area Office/Archives possibly changing suites

- Approached by Landlord for a possible swapping of suites with another tenant
- Wanted to bring before Fellowship because it would be a change in expenses
 - Current rent is \$605.63 monthly for 765 square feet

- New space would be \$937 monthly for 1248 square feet
- Yearly increase of almost \$4,000
- Did a walk through with the Area Archivist, Ken E., as the space is both the Area Office and the Area Archive
- Archive Research Report – Ken E
 - Current Archive collections take approximately 325 square feet
 - Climate controlled storage
 - Would require three 150 square feet units
 - Monthly rent ranges from \$146 to \$192 per unit without insurance
 - No amenities, no electricity, no space to work
 - Comparison of Office space
 - 221 square feet @ \$625 a month
 - 400 square feet @ \$600 a month
 - 396 square feet @ \$600 a month
 - Comparison of other areas in the Southwest Region
 - 7 of the 11 areas responded with only one in Texas using climate control
 - Square footage ranging from 100 to 2,000
 - Costs ranging from \$1800 a year to \$8,200
- Opened for Discussion Only
- 3. Proposed Area 57 Policy and Procedure Change – add additional voting member to the assembly
 - Motion submitted by P.J., District 40 DCM (Content of motion is attached)
 - Won't be voted on until December meeting
 - Discussion
 - Friendly amendment made by Jessica G., District 80 DCM
 - To create an ad hoc committee that will look for solutions as it was discussed at the Area Inventory
 - PJ did not accept the Friendly amendment

Break

Area Service Committee Chair Reports

Area Accessibilities Chair – No report

Area Archives Chair – Gabe S. not present, Ken E. gave report

- Continuing to move items from old filing system into Archive boxes
- Districts have been going through their respective Area files determining what is to be kept for digitizing
- Will be working on Group Histories and former Delegate Histories as they will be digitized next
- Ross D. has done a great job with the technology needed

- Developed a Deed of Gift for accessioning (receiving) donations to the Archives
- Working on an accessioning (receiving) and deaccessioning (letting go) policies
- Three of the Archive members will be attending the National Archives Workshop in Des Moines, IA
- Small Oklahoma display at SWRAASA in Richardson, TX
- Outgoing secretary, Paige M., has served for three and a half years
 - Incoming secretary is Paula B.
- Next meeting is scheduled for Wednesday, October 16
- Sadly, we lost a committee member, Dennis B., District 40 Archive Chair
- No expenses this last quarter

Area Bridge-the-Gap Chair – Julie S.

- Attended the District 70 picnic
- Attended Traditions/Correction Workshop in Chickasha
- Will not be attending the Bridge the Gap National Workshop as it is held on same weekend as Fun in the Fellowship
- No expenses this last quarter

Area Cooperation with Professional Community (CPC) Chair – Marina T.

- Concentrated efforts toward Federally Qualified Health Care Centers in Oklahoma
 - Calls have been made to all 22 centers
 - Contacts have been made
 - In person visits giving literature and answering questions
- District 10 had a PI/CPC workshop at the Western Club
- Received calls from Northeast Central Service, Area 57, and GSO to assist a variety of religious, medical and law enforcement professionals
- No expenses submitted this last quarter

Area Corrections Chair – Tony P.

- Workshops
 - District 60 – July 20th - Treatment/Corrections
 - District 80 – July 27th - Treatment/Corrections in Chickasha
 - District 70 – August 25th - Treatment/Corrections at the District 70 Picnic
 - District 30-40 – Flyer will be out soon
- Corrections Conference in March
 - Planning should begin
 - Whoever is appointed as the incoming Area Corrections Chair will need to quickly start obtaining Warden approvals for inmates to speak on Zoom from inside
- Facilities

- District 10 – Shawna C., District 10 Corrections Chair reported that Oklahoma County Juvenile Detention Center is now hosting AA meetings and workshops
 - Shawna will be the point of contact, (with permission) 405-368-3834
- District 40 – David L. Moss needs men and women volunteers as they have opened again
 - PJ will be the point of contact, (with permission) 405-464-4674
- Tulsa County Jail needs help (men only)
- District 30 – Rogers County Jail has opened again and is fully covered with volunteers
- Granite has meetings again
- District 70 – Bill Johnson Correctional Center now has video capabilities
- Cushing Federal Facility – Harold G. has reported that the green light is on and there are men, women and juveniles in that facility
 - Harold will be the point of contact, (with permission) 810-394-0091
- Outgoing secretary, Callie H., has minutes to pass onto incoming secretary
- Coins for corrections could use contributions to help send literature into facilities
- Re-entry Fair – Needs help
 - Amy T. is the point of contact
- Developing a proof of concept for a pdf file to go on all inmate tablets in Oklahoma
- As Corrections Chair, the final quarter will be devoted
 - Contacting DOC Chaplains, D30-40 Workshop, finalizing the description of the position, working on proof of concept for AA info on inmate tablets, and working closely with the incoming chair

Area Grapevine Chair – Scott B.

- Spoke at the LaVinia podcast (U-Tube Channel)
- Will be attending the North American Canads Grapevine Quarterly Meeting
- Incoming chair will get to attend a new quarterly Meet and Greet
 - Will meet staff and person manning the front desk
- Expenses this quarter - none

Area Gratitude Plan Chair – Chair not present – No report

Area Newsletter Editor – Mary Beth H.

- Printed this quarter – 140 Newsletters
 - Placed 110 on the tables
 - 30 went to some of the Fellowship at the Fun-in-the-Fellowship yesterday
- Cost for 140 Newsletters - \$563
- Quarterly Newsletters are also sent out via the Area 57 email group

- Can sign up for the email group at the bottom of the aaoklahoma.org website home page
- Gratitude month is November
 - Will be the cover of the next newsletter
- Topics submitted of next newsletter is your choice
- Deadline
 - November 24

Area Policy & Procedures Chair – Sharon Stewart

- Encourage the incoming Policy and Procedures Chair to work with me
- Continuing to help getting the Policy and Procedures translated into Spanish
 - Told there is a way to scan, and they will translate
 - Still want help to ensure wording is correct
- QR code has been updated on aa.oklahoma.org
 - If you want to copy, it can be downloaded to phone
- When rotating out of a position, be sure to give the Area Chair and/or Area Secretary a copy of the job position you have held
 - Turned this position job description in
- Turned in my expenses for this quarter

Area Public Information (PI) Chair – April W.

- Replaced literature in Cleveland County Jail
- Prepared and submitted Area Public Information Chair Duties and Responsibilities
- Public Information and CPC workshop at the Western Club
- Attended the Area Inventory
- Attended the GSR and DCM Zoom meeting
- Have Zoom information on the California, Arizona, and Maryland Workshops if anyone is interested

Area Technologies Chair – Josh L.

- Successfully retrieve the domain from Tulsa Connect vendor
 - Currently researching best practices for domain retention to ensure the spirit of rotation within the Fellowship
- National Alcoholics Anonymous Technology Workshop (NAATW)
 - Obtained a simple method for digitizing the district map
 - Any necessary adjustments, make a copy of this map, make changes and send to me at Joshlarue@pm.me
 - Map is available via Google My Maps
 - <https://tinyurl.com/area57map>
 - If no adjustments are received during the next month, it will go live

Area Treatment Chair – Josh A.

- Workshops
 - July 20 - Treatment/Corrections Workshop in McAlester, OK (District 60)
 - July 27 - Treatment/Corrections Workshop in Chickasha, OK (District 80)
 - Aug 25 – Picnic in Foss, OK (District 70)
- Attended the Area Inventory
 - Speaking at the Area 74 Assembly and giving a Big Book Study at the Area 87 Assembly in Montreal, Canada
 - Hope to bring back information how other Area Assemblies are
- Expenses for the quarter
 - 6-29-24 \$120.43 Cornerstone Group Workshop (OKC, OK) Hotel and Gas
 - 7-20-24 \$215.05 District 60 Workshop (McAlester, OK) Hotel and Gas
 - 7-27-24 \$259.16 District 80 Workshop (Chickasha, OK) Hotel and Gas
 - 8-25-24 \$185.44 District 70 Workshop (Foss, OK) Hotel and Gas
 - Total \$780.08
- Will be providing 73 electronic files from the last two years to the incoming chair

Area Inventory Summary Report – Bryan T.

- Area 57 had the inventory on August 3 at the Western Club
- Survey Poll
 - Online – 22 Response
 - Write in – 3 Responses
- Attendance in person
 - 84
- Committee did meet once more after the Inventory to debrief and talk about the next steps
- Two links are on the area website
 - 1st - Comments raw and unedited to include notes taken during the inventory
 - 2nd – Summary of all the responses that captures similar inputs
- A printed copy is on the registration tables
- Between now and the December Area Meeting, the Inventory Committee will be contacting the District Chairs
- Role of the Committee is to serve as a consultant for the process and collectors of information
 - Any action that is taken by DCMs or GSRs is not because of any Committee recommendation

- Committee will be giving a more thorough summary report at the December meeting

Lunch

District Chairs and DCM Service Committee Reports

Please note: The District Chairs and DCMs reports are not included within the main body, however, all audio and written reports are kept on file as part of the Area Meeting Minutes.

Open Mic/Announcements

Meeting adjourned – Diane W., Area 57 Chair

Area Assembly Meeting

Meeting Called to Order – Diane W., Area 57 Chair

Roll Call – In lieu of roll call, Area Chair had GSRs, and Bona Fide Subs stand and count off. All voting GSRs moved to right side of room

New Business

1. Special Order of Business – Approve 2024-2025 Area 57 Budget

Diane W., Area 57 Chair

- Gave introduction of Budget Process
- Entertained a motion to start Budget Process

Motion Made

- Line by Line Discussion
 - Line Item 3 – Area Office Rent
 - **Motion made** to increase from \$3700 yearly to \$7,700 yearly
 - Discussion
 - **Motion did not pass**
 - Line Item 8c – Secretarial Service – Workman Comp
 - **Motion made** to increase from \$350 to \$750
 - Motion seconded
 - No discussion
 - **Motion passed**
 - Line Item 29 – Fun in the Fellowship Meeting Room
 - **Motion made** to increase from \$1,000 to \$1,500
 - Motion seconded
 - No discussion

- **Motion passed**
- Motion seconded to Approve 2024-2025 Area 57 Final Budget
 - No discussion
 - **Motion passed**
- 2. Special Order of Business – Area 57 2024-2025 Elections
 - Diane W., Area 57 Chair** gave Introduction of Election Process
 - Election Results:
 - Area 57 Panel 75 Delegate – Bryan T.
 - Area 57 Panel 75 Alternate Delegate – Mary Beth H.
 - Area 57 Chair – Jason B.
 - Alternate Area 57 Chair – Andy D.
 - Area Treasurer – Jennifer N.
 - Alternate Area Treasurer – Phil S.
- 3. Special Order of Business – Area 57 US Trustee-At-Large Nomination – Alan H.

Closing: The Lord's prayer

Attachments:

1. Approved 2024-2025 Area 57 Final Budget
2. Approved June 30, 2024, Area Quarterly Meeting Minutes
3. District Chairs and DCMs Reports