

# Oklahoma State Committee

## Fiscal Year 2024 - '25 FINAL Budget

For the Period Sep 1st 2024 - Aug 31st, 2025

NOTES

WE DO NOT FORECAST INCOME

*note: positive number = more than and (negative) number = less than prior year Actual Expense*

◆ GSB requested \$2,200 for 2025 GSC (helps off-set total cost)

same per Nancy C

pro rated actual 3Q's = \$2000/Qtr. FYI JUNE MEETING -\$800 (LESS) in 2024 only.

Expected to be about the same as this year's estimated / actual

Telephone \$47 + Internet srvs \$40 = \$87 x 12 mos = \$1044. Move Mail Chimp to SaaS

same

assume minor increase

Sept '23 unusual @ \$607. Otherwise running at ~\$250 / QTR = \$1,000 for next year

same

recommended per MaryBeth hold @ \$1,500

same

same

Moved Treasurer QBO exp -\$75 + Office Telephone /Internet Mail Chimp = \$54 x 12 = \$648

should be about the same as this year assuming similar hours worked

\$60 / month

should be about same

**Motion approved to inc \$394 to \$744 due to policy increase**

Request \$1,000 total ass prior year then split between Archives & Archivist 30/70

same per Julie S

same per Tony P

per Marina T

same per Scott B

same per JoAnn D

\$100 increase requested per Maria E to help cover travel

same per Sharon S

\$200 inc per April: for additional PI literature, Packets, Pamphlets, cards

same per Josh A

same

same

DW - \$800 / QTR = \$3,200

same

move \$75 QBO renewal to new office SaaS line, above

voted to raise to \$850 to attend National Tech conf(+ \$600)

basically same

same

**Motion approved to raise \$500 to \$1,500**

same per Gary K

difference vs ACTUAL 2023-'24

difference vs PRIOR YEAR BUDGET

INCOME

EXPENSES

|   | BUDGET<br>2023-'24 | 2023-'24<br>ACTUAL | 2024-'25<br>FINAL<br>BUDGET | FINAL vs<br>Actual 23-'24 |
|---|--------------------|--------------------|-----------------------------|---------------------------|
| 1) Area General Service Conference, NY            | 1,800              | 1,800.00           | 2,200                       | 400.00                    |
| 2) Area Committee Meetings                        |                    |                    |                             |                           |
| a. Meeting Taper                                  | 800                | 800.00             | 800                         | -                         |
| b. Meeting Room                                   | 7,900              | 7,214.09           | 8,000                       | 785.91                    |
| 3) Office Rent & ADT Security                     | 7,602              | 7,602.56           | 7,700                       | 97.44                     |
| 4) Telephone & Internet                           | 2,000              | 1,543.03           | 1,044                       | (499.03)                  |
| 5) Postage  | 50                 | 15.23              | 50                          | 34.77                     |
| 6) Post Office Box Rent                           | 220                | 226.00             | 240                         | 14.00                     |
| 7) Printing & Office Supplies                     |                    |                    |                             |                           |
| a. Office Supplies & Printing                     | 880                | 1,559.62           | 1,000                       | (559.62)                  |
| b. Insurance - Office Contents & Copier           | 600                | 594.00             | 600                         | 6.00                      |
| c. Newsletter Printing                            | 1,500              | 2,000.43           | 1,500                       | (500.43)                  |
| d. Office - Copier & Printer Maintenance          | 300                |                    | 300                         | 300.00                    |
| e. Office - Equipment repair/purchase             | 250                | 90.00              | 250                         | 160.00                    |
| *new f. Office software services (SaaS)           |                    |                    | 723                         | 723.00                    |
| 8) Secretarial Service                            | 15,000             | 13,508.93          | 15,000                      | 1,491.07                  |
| a. Payroll Service (new)                          | 550                | 580.00             | 720                         | 140.00                    |
| b. Secretary's Payroll Taxes                      | 1,180              | 1,027.99           | 1,180                       | 152.01                    |
| c. Workers Compensation                           | 350                |                    | 744                         | 744.00                    |
| AREA SERVICE COMMITTEES                           |                    |                    |                             |                           |
| 9) Archives                                       | 1,000              | 119.47             | 300                         | 180.53                    |
| 10) Archivist (was "Archival Boxes 1-time in '24) | 500                | 369.86             | 700                         | 330.14                    |
| 11) Bridging the Gap                              | 800                | 700.68             | 800                         | 99.32                     |
| 12) Corrections                                   | 1,000              | 41.82              | 1,000                       | 958.18                    |
| 13) CPC   | 500                | 124.20             | 550                         | 425.80                    |
| 14) Grapevine                                     | 500                | 459.83             | 500                         | 40.17                     |
| 15) Gratitude Plan                                | 935                | 1,120.80           | 935                         | (185.80)                  |
| 16) Accessibilities                               | 500                |                    | 600                         | 600.00                    |
| 17) Policies & Procedures                         | 250                | 150.85             | 250                         | 99.15                     |
| 18) Public Information                            | 400                | 558.97             | 600                         | 41.03                     |
| 19) Treatment Facilities                          | 1,250              | 913.89             | 1,250                       | 336.11                    |
| 20) Area Delegate's Expense                       | 5,000              | 5,000.00           | 5,000                       | -                         |
| 23) Alternate Area Delegate's Expense             | 2,250              | 2,250.00           | 2,250                       | -                         |
| 24) Area Chair's Expense                          | 3,450              | 3,450.00           | 3,200                       | (250.00)                  |
| 25) Alternate Area Chair's Expense                | 2,050              | 2,050.00           | 2,050                       | -                         |
| 26) Area Treasurer Expense                        | 275                | 294.85             | 200                         | (94.85)                   |
| 27) Technology                                    | 250                | 310.00             | 850                         | 540.00                    |
| 28) Webmaster / Hosting                           | 170                | 119.40             | 175                         | 55.60                     |
| 29) Fun in the Fellowship                         | 2,000              | 1,379.25           | 2,000                       | 620.75                    |
| a. FITF Meeting Room                              | 1,000              | 1,100.00           | 1,500                       | 400.00                    |
| 30) State Sponsored Workshop                      | 1,000              | 1,224.62           | 1,000                       | (224.62)                  |
| <b>TOTAL EXPENSES</b>                             | <b>66,062</b>      | <b>60,300.37</b>   | <b>67,761</b>               | <b>7,460.63</b>           |
|   |                    | (5,762)            |                             | 1,699.00                  |
|   | PRIOR YEAR         | ACTUAL             |                             |                           |