

Oklahoma State Committee

Fiscal Year 2024 - '25 Preliminary Budget

For the Period Sep 1st 2024 - Aug 31st, 2025

	Actual	2023-'24
INCOME	2022-'23	Q3 YTD Total Full Yr Est
	52,195	39,653 52,871

NOTES

Income Estimate = contributions + interest only.
Update 6/30/24: Area will receive over \$9,000 "income" from 2024 St Conf in July

	2023-'24		2023-'24 updated 6/30/24			2024 - '25		
	ACTUAL 2022-'23	BUDGET 2023-'24	Q3 YTD TOTAL	Estimated** Year Total	Estimated vs Budget	DRAFT BUDGET	Draft vs ESTIMATED	
EXPENSES								
1) Area General Service Conference, NY	3,000	1,800	1,800	1,800	-	2,200	400.00	◆ GSB requested \$2,200 for 2025 GSC (helps off-set total cost)
2) Area Committee Meetings								
a. Meeting Taper	800	800	600	800	-	800	-	same per Nancy C
b. Meeting Room	7,470	7,900	6,045	7,245	(655)	8,000	755.00	pro rated actual 3Q's = \$2000/Qtr. FYI JUNE MEETING -\$800 (LESS) this year only.
3) Office Rent & ADT Security	7,603	7,602	5,786	7,700	98	7,700	-	Expected to be about the same as this year's estimated / actual
4) Telephone & Internet	2,425	2,000	1,136	1,587	(413)	1,044	(543.00)	Telephone \$47 + Internet srvs \$40 = \$87 x 12 mos = \$1044. Move Mail Chimp to SaaS
5) Postage	-	50	15	20	(30)	50	30.00	same
6) Post Office Box Rent	212	220	226	226	6	240	14.00	assume minor increase
7) Printing & Office Supplies								
a. Office Supplies & Printing	448	880	1,164	1,324	444	1,000	(324.00)	Sept '23 unusual @ \$607. Otherwise running at ~\$250 / QTR = \$1,000 for next year
b. Insurance - Office Contents & Copier	590	600	-	600	-	600	-	same
c. Newsletter Printing	1,344	1,500	1,826	1,826	500	1,500	(326.00)	recommended per MaryBeth hold @ \$1,500
d. Office - Copier & Printer Maintenance	295	300	-	-	(300)	300	300.00	same
e. Office - Equipment repair/purchase	-	250	90	90	(160)	250	160.00	same
* new f. Office software services (SaaS)						723	723.00	Moved Treasurer QBO exp = \$75 + Office Telephone / Internet Mail Chimp = \$54 x 12 = \$648
8) Secretarial Service	14,991	15,000	10,201	14,500	(500)	15,000	500.00	should be about the same as this year assuming similar hours worked
a. Payroll Service (new)		550	400	550	-	720	170.00	\$60 / month
b. Secretary's Payroll Taxes	1,147	1,180	775	1,100	(80)	1,180	80.00	should be about same
c. Workers Compensation	350	350	-	350	-	350	-	same
AREA SERVICE COMMITTEES								
9) Archives	1,039	1,000	119	750	(250)	300	(450.00)	Total same \$1,000 as prior year but Splitting between Archives & Archivist
10) Archivist (was "Archival Boxes 1-time in 2024)	-	500	370	370	(130)	700	330.00	
11) Bridging the Gap	755	800	701	800	-	800	-	same per Julie S
12) Corrections	254	1,000	-	500	(500)	1,000	500.00	same per Tony P
13) CPC	222	500	124	400	(100)	550	150.00	per Marina T
14) Grapevine	229	500	460	500	-	500	-	same per Scott B
15) Gratitude Plan	-	935	1,121	1,121	186	935	(186.00)	same per JoAnn D
16) Accessibilities	-	500	-	400	(100)	600	200.00	\$100 increase requested per Maria E to help cover travel
17) Policies & Procedures	-	250	-	125	(125)	250	125.00	same per Sharon S
18) Public Information	-	400	559	559	159	600	41.00	\$200 inc per April: for additional PI literature, Packets, Pamphlets, cards
19) Treatment Facilities	1,000	1,250	134	700	(550)	1,250	550.00	same per Josh A
20) Area Delegate's Expense	5,000	5,000	3,750	5,000	-	5,000	-	same
23) Alternate Area Delegate's Expense	2,000	2,250	1,688	2,250	-	2,250	-	same
24) Area Chair's Expense	3,200	3,450	2,588	3,450	-	3,200	(250.00)	DW - \$800 / QTR = \$3,200
25) Alternate Area Chair's Expense	1,800	2,050	1,538	2,050	-	2,050	-	same
26) Area Treasurer Expense	200	275	150	275	-	200	(75.00)	move \$75 QBO renewal to new office SaaS line, above
27) Technology	-	250	60	60	(190)	850	790.00	voted to raise to \$850 to attend National Tech conf (+ \$600)
28) Webmaster / Hosting	-	170	119	119	(51)	175	56.00	basically same
29) Fun in the Fellowship	1,942	2,000	1,063	1,850	(150)	2,000	150.00	same
a. FITF Meeting Room	1,000	1,000	-	800	(200)	1,000	200.00	same
30) State Sponsored Workshop	415	1,000	749	900	(100)	1,000	100.00	same per Gary K
TOTAL EXPENSES	59,729.24	66,062	45,355	62,697	(3,365)	66,867	4,170.00	difference vs UPDATED Estimate Year end Total
INCOME LESS EXPENSES							805.00	difference vs PRIOR YEAR BUDGET (2023 - '24)

updated 6/30/24

OVERALL: This Draft Budget total only slightly higher vs prior year budget.