

MOCK CONFERENCE GUIDELINES - INSTRUCTIONS

Each of the (13) Committee chairs and secretaries have been given a portion of the Final General Service Conference Agenda to be reviewed at the Mock Conference. Our Delegate has prioritized the items she most wants feedback on. Each Committee has a chairperson who has agreed to facilitate this Mock Conference and a secretary who will take notes. They have each been given a copy of all of the background materials for each agenda item and have been reading and studying those in order to chair their break-out sessions.

At the Mock Conference, during the Area Committee Meeting, we will split into thirteen (13) Committee Zoom Rooms, meeting separately. We ask that each Committee do the following:

A. Decide who will be the "Committee Spokesperson," making the "report-back" to the Fellowship, (Generally the Secretary or Chair).

B. Choose how your Committee decisions will be made and voted on:

- 1) By simple majority (at least 51%)
- 2) By substantial unanimity (at least 2/3 or 66.6%)
- 3) Unanimously (all agree or 100%)

C. ON EACH AGENDA ITEM:

a) Chairperson: read the agenda item and summarize the background materials for your Committee so that everyone has an understanding of the question.

b) Have your Committee discuss the items. Use the format of going around the group giving each person a chance to talk in turn, only once each, until discussion and vote. This keeps some from dominating the conversation and helps the quiet ones to share their input.

c) Your Committee needs to prepare a "report-back" in one of three (3) ways from your discussion and vote:

1. Make a Recommendation: Recommend that the Conference take action on the item. For example, if your agenda item says "Consider adding the Preamble to the Big Book," your recommendation might be, "We recommend that the Preamble be added to the Big Book."

2. Ask for it to be a Consideration: Develop an "Additional Consideration," which really is any comment the Committee wants to have entered into the record on an agenda item. For example, 1) The Committee finds that there was not enough information as to the cost of adding the Preamble to the Big Book and therefore suggests this agenda item be returned to the Trustee's Committee to do more research into the costs, and that this agenda item then be considered at next year's Conference. Or, 2) Our Committee was not given a copy of the draft revisions of the pamphlet that is to be revised, therefore, the Committee entrusts the decision to our Area Delegate.

3. Take no action: Which means simply that the Committee does not recommend the agenda item. No explanation is needed.

You will have 45 minutes for your Committee meeting. Then, each Committee will have 1-2 minutes to make their "report-back." Please keep them brief.

