**To SIGN UP to be a DOC Volunteer**

Go to DOC website:  [www.ok.gov/doc](http://www.ok.gov/doc)

Scroll down & select “Volunteer Opportunities”. This takes you to the

Volunteer Services webpage.

Click on the Blue “Volunteer Registration / Sign in” button which takes

you to the volunteer search and Donation needs page.

Click on “Volunteer Opportunities” . This takes you to the search page.

Go to “Opportunity Search by facility” Or “Keyword Search”. ( aa )

Scroll down the listing of volunteer activities until you find your groups

volunteer program. Click on “Details / Sign Up”

click on the “Sign Up” button which brigs you to the Login/Registration page. Since this is your first time in the sysem, Click on the “Start Here!”

button under Not Registered with us ? This takes you to the first page of

the registration process which asks for authorization to do the required

background checks . There are 10 pages or steps to complete. Required

fields are indicated with a Red \* . On the last page it gives you the opportunity to upload attachments. This is only necessary if the person

needs to provide extra references. References are only required of

ex-offenders and student interns.

Once you have completed the steps click “Submit” on the last page and

Then contact the Chaplin / Volunteer coordinator of the facility you used

and your done . The Chaplin / Volunteer coordinator have to approve you before Okc will look at your application ! Then DOC will complete your background check .

once you are approved you will be contacted by Email regarding your training session. If you have extra forms to send in ,

Send To : Don Dickerson

 2901 N. Classon

 Suite 200

 Oklahoma City, Ok 73106

Ph ( 405 ) 962 – 6111

**Thank you for Volunteering ! !**